

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT 2018-2019



SRI RAMAKRISHNA MISSION VIDYALAYA MARUTHI COLLEGE OF PHYSICAL EDUCATION

An Autonomous College Re-accredited by NAAC
(Affiliated to the Tamil Nadu Physical Education & Sports University, Chennai)
SRKV Post, Periyanaickenpalayam, Coimbatore – 641 020
Phone: 0422 – 2692443, Fax: 0422 – 2693677, E-mail: rmmcpe@gmail.com, Web: www.srkvmcpe.org

Academic and Administrative Audit(AAA) Report 2018-2019

Ramakrishna Mission Vidyalaya, Coimbatore, an Education Complex situated in a campus of nearly 300 acre, 18 km north of Coimbatore on the Coimbatore-Ooty main Road with 18 service wings, commenced its educational activities in the year 1930 with the blessings of Bhagavan Sri Ramakrishna. As a small residential school, the Vidyalaya was founded on 3rd February, 1930 at the crest of the Freedom Movement by Dr. T.S. Avinashilingam, one of the renowned freedom fighter who dedicated his life for the cause of education and nation building. He served as the first Education Minister of Madras Presidency in Independent India from 1946 to 1949. Mahatma Gandhi laid the foundation stone for Vidyalaya and blessed it in 1934. As envisaged by the great Swami Vivekananda, the Vidyalaya strives hard to impart man-making and character-building education to the youth that are necessary to develop leadership, sense of responsibility and love for the country. Today, Vidyalaya has grown into a vast educational complex with 18 Educational Institutions. At present, the institution is catering to the educational needs of around 8500 students, out of which 2100 students are residing in hostels.

Sri Ramakrishna Mission Vidyalaya Maruthi College of Physical Education is one of the pioneering Physical Education Colleges in South India. It was started in the year 1956 and autonomous status was conferred in the year 2007. The college has completed 65 years of purposeful service to the student community and society. The college follows the great ideals placed before the country by Sri Ramakrishna, Swami Vivekananda and Mahatma Gandhi.. This institution has been named after the great Ramayana hero, Mahavir, also called Maruthi or Hanuman. The college offers UG-Bachelor of Physical Education(BPEd), PG-Master of Physical Education(MPEd), Master of Philosophy (M.Phil), and Ph.D-Doctor of Philosophy (part-time and full time) programmes.

CREDENTIALS OF THE INSTITUTION

- The Maruthi College of Physical Education was established in 1956 and is one of the leading physical education institutions in South India
- Maruthi College of Physical Education is honoured with 12B & 2F status by UGC.
- Maruthi College of Physical Education is recognized by the National Council of Teacher Education (NCTE)
- Maruthi College of Physical Education is a government aided institute, recognized by the Government of Tamil Nadu

- Maruthi College of Physical Education is registered under UGC Act
- Maruthi College of Physical Education is re-accredited by National Assessment and Accreditation Council (NAAC) with B Grade.
- Maruthi College of Physical Education is conferred with Autonomous status since 2007 by UGC
- Maruthi College of Physical Education is affiliated to the Tamil Nadu Physical Education and Sports University, Chennai since 2006
- Maruthi College of Physical Education is a recognized 'Research centre' since 2013, which can offer M.Phil and Ph.Dprogrammes

VISION

The vision of the college is to provide personal, intellectual and professional growth of its students and staff and to produce an ideal physical education teacher with emphasis on man making and character building education.

MISSION

- Preparing physical education teachers of highest caliber both in theory and practical.
- Aspiring for global standards of quality teaching, research and publication and commitment to service to the community.
- Imbibing Indian cultural values and work ethics in the minds of student teachers.

In view of the quality enhancement strategies of the institution, the IQAC has initiated Academic and Administrative Audit during this year 2018-2019. As a part of quality steps, the IQAC of the institution constituted the following committee comprising of external members for the academic review and assessment of the institution. 1. Dr. K.Murugavel, Professor and Head, Department of Physical Education, Bharathiar University, Coimbatore- 641046 2. Dr. G. Subramonian, Principal, Sri Ramakrishna Mission Vidyalaya College of Education, Coimbatore – 641020

The AAA was held on 24.05.2019. Additionally the Principal designated the following members of the institution to assist AAA committee:

S.No.	Name	Designation
01	Dr.Ch.VST. Saikumar	Principal
02	Dr. T.Jayabal	IQAC Co-ordinator
03	Dr.E.Amudhan	Member
04	Sri.V.Mohanraj	Member



**SRI RAMAKRISHNA MISSION VIDYALAYA
MARUTHI COLLEGE OF PHYSICAL EDUCATION
COIMBATORE – 641020**

**PROGRAMME SCHEDULE OF ACADEMIC AND ADMINISTRATIVE AUDIT
COMMITTEE**

24.05.2019

Time	Details
9.00 am to 09.30 am	Presentation by the Principal on a brief profile of the college and the progress made during the academic year 2018-2019
09.30 am to 12.00 pm	Visit to institutional facilities Indoor Badminton Courts and Ball Feeding Robo, Table Tennis Hall and Ball Feeding Machine, Multi Gym, Weight lifting and Power lifting hall, Sports Psychology Laboratory, Anatomy and Physiology and Exercise Physiology Laboratory, Kinesiology and Biomechanics Laboratory, Cricket Nets and Cricket Bowling Machine, Cricket Pavilion, Educational Technology and Smart Class, Indoor Tennis Stadium and Tennis ball feeding machine, Library, Publication Unit, Counselling and Placement Cell, Class Rooms, Hockey Field, Basketball Complex, Ball Badminton Complex, Kabaddi Complex, Tennikoit Complex, Kho-Kho Field, Football Field and Cricket Oval, 400 meters Standard track and field with drainage system, Yoga Hall, Students Hostel and Mess, National Service Scheme (NSS) office, Adapted Physical Education Laboratory, Sports Medicine Centre, Controller of Examinations, Handball field, Volleyball Complex, Tennis Complex, Secretary Room , NAAC and IQAC Co-ordinator Room, Staff Room, Class Rooms, English Language Laboratory, Principal Room, Office Room & Kalaripayattu Centre
12.00 noon to 01.00 pm	Verification of documents / utilization of funds/ Audit reports etc.
01.00 pm to 02.30 pm	Interaction with Management over working lunch in the college
02.30 pm to 03.00 pm	Interaction with Students
03.00 pm to 03.30 pm	Interaction with Alumni and Parents
03.30 pm to 04.00 pm	Interaction with Faculty and Staff
4.00 pm to 04.30 pm	Team Discussion, Report Writing and Finalization of Report
04.30 pm to 05.15 pm	Exit meeting

The Committee had a formal meeting in the conference hall. Dr.Ch.VST. Saikumar Principal presented the overall developments and emphasized the progress made in the academic year 2018-2019 in all spheres of activities. Members of the AAA committee discussed the procedural matters and began their audit as per the programme schedule prepared by the Coordinator, IQAC. AAA committee members visited the institution and interacted with

the faculty and others. The members of the committee besides appreciating the functioning of the institution gave concrete tips for quality initiatives. The committee subsequently drafted the AAA Report covering the summed up observations and recommendations

Section I: General Information

Name and Address of the Institute	Sri Ramakrishna Mission Vidyalaya Maruthi College of Physical Education SRKV Post Coimbatore-641 020 TamilNadu 0422-2692443 rmmcpe@gmail.com
Year of Establishment	1956
Name of the Head of the Institution	Dr. Ch. VST. Saikumar 94432 94170 vstsaikumar@gmail.com
Name of the IQAC Co-ordinator	Dr. T. Jayabal 7402168639 jayabal@rmv.ac.in
Year of establishment of the college	1956
Affiliating University	Tamil Nadu Physical Education and Sports University, Chennai
NAAC Grade, Re-Accredited Year and CGPA	B Grade Year 2016 CGPA 2.32
Extension of Autonomous Status	2017-2022
College Committee Meeting	Regular meetings are conducted and the suggestions are reported
Governing Body Meeting	Regular meetings are conducted and the suggestions are reported
Board of Studies	Periodical meetings are conducted and the curriculum based on NCTE norms is implemented. Suggestions from the stakeholders are duly considered.
Academic Council Meeting	Regular meetings are conducted and the suggestions are reported
IQAC activities - Action Plan - Minutes of Meeting - Submission of AQAR - Activities	Meetings are held and the advancement of academic and administrative regulatory activities are assessed
Current Academic Activities of the Institution	
Programmes offered	UG-Bachelor of Physical Education(BPEd) PG- Master of Physical Education(MPEd) M.Phil - Master of Philosophy Ph.D - Doctor of Philosophy (part-time and full time)

Permanent Faculty members	8
Permanent non-teaching and supporting staff	13
Students	148
Major features of the Institutional Context	Governed by Ramakrishna Mission, known for Indian culture and philosophy Sri Ramakrishna Mission Vidyalaya Maruthi College of Physical Education is specially meant to prepare an ideal physical education teacher with emphasis on man making and character building education Legacy of more than 60 years in physical education 100 percent placement Modernised research laboratories
Date of visit	24.05.2019
Composition of the External Peer Team	1. Dr. K. Murugavel Professor and Head Department of Physical Education Bharathiar University Coimbatore-641 046 2. Dr. G. Subramonian Principal Sri Ramakrishna Mission Vidyalaya College of Education Coimbatore – 641 020

Section II: Criterion Wise Analysis

Curricular Aspects	
Curriculum Design and Development	- The syllabus was reviewed and revised on 03.05.2018 through Board of Studies and 19.05.2018 in Academic Council. - The major restructuring is done periodically after taking into consideration of the feedback from all the stakeholders such as alumni, employers, industry and academic experts from educational institutions.
Academic Flexibility	Autonomous status of the institution gives sufficient space for modifying the syllabus based on the changing scenario and need of the stakeholders. The Choice Based Credit System followed which enables the students to make their choices in core and elective courses. For BPED and MPED the following were the various categories of courses introduced: - Theory: Core course, elective course and Generic elective course - Practicum: Compulsory course (track and field) and elective course - Internship: Teaching/Coaching practices - Ability and skill enhancement course For BPED: In Part-I: theoretical course “Discipline specific elective courses” (any one paper from the basket of choices of first and second year) In Part-IV: Ability and skill enhancement courses (Leadership training programme, communication skill, environmental studies, obesity and weight management/swayam online course, soft skill) were introduced in the curriculum For MPED: In Part-I: theoretical course “Discipline specific elective courses” (any one paper from the basket of choices of first and second year)

	In Part-IV: Ability and skill enhancement courses (Personality development, life skill management, software based statistical application in physical education / sports tourism in India, professional preparation for SET/NET in physical education) were introduced in the curriculum
Feedback Mechanism	• Structured feedback mechanism exists. • Feedbacks from all stake holders are considered for curriculum revision.
Curriculum update	• The stakeholders are invited for the Board of studies and Academic council meetings. • Modifications and revisions in the curriculum and syllabus are made through concrete and healthy discussions of these members.
Teaching- Learning and Evaluation	
Admission process and students profile	• Transparency in admission process. • Firm devotion to the rules of reservation policy given by the state government. • Student profile is maintained by the class teachers
Catering to diverse needs	• Student Induction Programme is in practice for freshers. • Slow learners and advanced learners are identified and catered accordingly. • Counseling and mentoring system is in place.
Teaching-Learning Process	• The learning is made student-centric by focusing on learner-centered pedagogy rather than teacher-centered. • In addition to conventional talk and chalk-board method, implementation of ICT has increased. • Self-learning, seminars, assignments, field trips, group discussion, institutional training, practical and project works are some of the participatory learning activities adopted by the institution. • Remedial classes are arranged by the faculty for the students as per necessity.

Teacher Profile and Quality	• Well qualified and experienced faculty members are in roll. • 8 permanent faculty are PhD holders • Adequate faculty development programmes were organised. • Seminars, conferences, workshops were organized by the staff and attended the same conducted by other institutions. • Global Achievers Council, Chennai had presented an award ‘Villayattu Thuraiyil Samuga Sirpi Virudhu’ to Dr. T. Thangamani, Assistant Professor on 27.10.2018 at Chennai. • DK International Research Foundation, Perambalur had conferred a special recognition under ‘Best Young Faculty’ for the year 2018 to Dr. M. Srinivasan, Assistant Professor on 30.12.2018.
Evaluation Process and Reforms	• After valuation of Continuous Internal Assessment (CIA) examination papers are provided to the students and the marks are displayed in the notice board • Mark statements with high security features are issued to the students to maintain genuinely and to avoid the fake certificates. • Special examinations are conducted for those students who have failed to attend the regular examinations as they have participated in special events on behalf of college during examination days.

Research, Innovations and Extension	
Promotion of Research	• From the Research and Development Cell, college promotes research culture to meet the societal and industrial needs. To promote the research activities among the faculties and students, the college purchases latest books and research journals. • The college conducts and invites eminent researchers and subject experts from academia as resource persons in national and international seminars/conferences

	and workshops organized by the college. The faculty members and students have healthy interactions and discussions with these resource persons. • Faculty members and students are motivated to publish their research papers in reputed national and international journals / conferences.
Research and Publication output	• Staff members have published 11 research articles in ISSN Journals and 17 papers presented in Seminars and conferences at national and international level seminars/conference/symposia, workshop, etc., organized by various institutions and universities • Faculty acted as a Resource Person in 4 national and international level seminars/conference/symposia, workshop, etc., organized by various institutions and universities • Dr. E. Amudhan, Assistant Professor published a book, “Athletics Rules Quiz 1000”, ISBN 938080053-3 • Dr.S.Sivasankar, Assistant Professor published 3 books, “Test Measurement and Evaluation in Physical Education and Sports”, ISBN 978-93-80716—114, “Yoga for diseases”, ISBN 978-93-80716-12-1, “XI standard physical education teacher handbook, Department of School Education, Tamilnadu Government.
Consultancy	• Consultancy services are provided and revenue generated.
Extension Activities	• Extension activities are highly appreciable. • Institution involves the local community for extension activities. • As a part of ‘Swachh Bharat’, Sri Ramakrishna Mission Vidyalaya Maruthi College of Physical Education has taken up the responsibility of cleaning and maintaining the Periyanaickenpalayam Railway Station.

Collaborations	MoUs are executed to promote knowledge sharing.
Infrastructure and Learning Resources	
Physical Facilities	- Class rooms are integrated with ICT facilities. - Adequate indoor and outdoor infrastructure for sports and games. - On campus residential facilities are available. - The following necessary equipments were procured such as 100 Watts Cool White LED Flood Light for Shuttle Indoor Stadium for Rs.15,747.00, Vivitek dlp Projector model D5324 for Rs.32,000.00, Audio Visual Equipments for Laboratory for Rs.1,44,350.00 Teaching Aids for Rs.60,900.00 and all the above said equipments were purchased for Rs.2,52,997.00
Maintenance of Infrastructure	- Centralised maintenance facility is available. - Established procedures and systems are in practice.
Library as Learning Resource centre	- Library has 5742 books and 12 subscribed international journals - Further the library has got the following facilities: ➤ OPAC (Online public access catalogue) ➤ Digital library ➤ RFID (Radio Frequency Identification) technology
ICT as learning resource	- Student: Computer ratio is good. - LAN and Wi-Fi facilities are available with good internet speed of 300 MBPS.
Maintenance of Campus Infrastructure	- Centralised maintenance facility is available. - Established procedures and systems are in practice.

Student Support and Progression	
Student Support	- Rs. 2,85,860.00 is provided as scholarship to 59 students from Tamil Nadu government. - Rs. 3,00,000.00 is provided as scholarship for 15 outstanding students in sports and games instituted by the management of Sri Ramakrishna Mission Vidyalaya. - Free noon meal was provided to the economically backward students through Holy Mother Sarada noon meal scheme
Student Progression	73 students were placed through on and off campus modes. 29 students advanced to higher studies. - Placement Cell Co-ordinator conducted orientation programme from 27.08.2018 to 28.08.2018 to the final year students of UG and PG respectively.
Student Activities	- Students council is active. - Student participation in co-curricular and extracurricular activities is appreciable. - Sports achievements: 3 students at national level and 34 students selected to represent the Tamil Nadu Physical Education and Sports University in the South Zone Inter University competitions. , winners in 5 games 3rd position in 2 games and 2 bronze medals in Tamil Nadu Physical Education and Sports University Inter Collegiate games and athletic events. - Centralised Alumni Association is in place. - Academic contributions of alumni members are good. - Periodical alumni meetings were organised.
Governance and Leadership	
Institutional Vision and Leadership	- Well defined vision and mission. - Regular interactions with stakeholders.

Organizational arrangements	- The administrative functions of the institution were carried out in a participatory manner through committees. - Major administrative decisions of the institution were taken in the meetings of the college committee, governing body, board of studies, and academic council.
Strategy Development and Deployment	- Well organized structure of the management. - e-governance has been implemented in certain area.
Welfare measures support for staff	- Various welfare measures are available. - Performance appraisal is in place. - Transparency in recruitment process.
Financial Management and Resource Mobilization	- Resources are optimally utilized. - Internal and external audit are in place.

Innovative practices	
Internal Quality Management	- Regular IQAC meetings were organized and inputs were received and implemented. - Significant contribution in quality assurance. - Adopted various quality initiatives. Academic audit is conducted and suggestions are implemented.
Inclusive practices	- Staff members have been given exposure about the inclusive education and they are also encouraged to participate in the national level seminars and conferences related to adapted physical education - Adapted games were organized at the schools for the disabled - Curriculum part reflects the inclusive practices i.e. Special education, Rehabilitation and remedial programme
Stakeholder Relationships	- All the activities of the institution are uploaded in the institution's website periodically. - The stakeholders of the institution have an active role in the overall planning and developmental activities of the institution
Best Practices	The institutions best practices are: - Community development programme - play festival - Sharing the expertise through intra institutional linkage

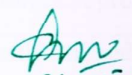
Section III: Overall Analysis

Institutional Strength	• Maintenance of green campus and cultural values of the nation • Strong stakeholder connect • Good infrastructure were provided in the college i.e. spacious, clean and neat classrooms, black and ceramic boards, smart and LCD projectors in every class room. Well-equipped examination room, laboratories, computer laboratory and staff room • Experienced senior teachers and also enthusiastic young faculties are the main strength of the institute • Separate Web portal for alumni association • Guidance and positive attitude in all respects of the Management is the inspiring force of the college.
Institutional Weakness	• Most of the students are from rural areas and economically deprived, their exposure to the good academic institutions was not there
Institutional Opportunities	• Increased focus on multi disciplinary approach for better learning • To have more collaborations with industries • Scope for search of talented students from rural background • Sufficient land for buildings and facilities for promoting games and sports • Services of alumni to be better utilized
Institutional Challenges	• Students come from different colleges and from different backgrounds and initially it is difficult for them to adjust to the disciplined nature of the institution

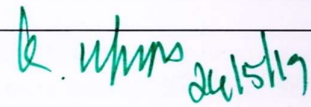
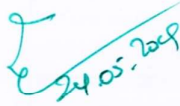
Section IV: Recommendations for Quality Enhancement

- Students can be guided and assisted to qualify in the competitive examinations.
- Workshop cum officiating examinations may be conducted in various games as organized by the institution every year
- Students should be encouraged to present more number of research papers in national and international level seminars and conferences

I have read the report and agree with it.


24.05.2019
Signature of the Principal

Signature of the External Peer team members:

Dr. K.Murugavel Professor and Head Department of Physical Education Bharathiar University Coimbatore-641 046	 24/5/19
Dr. G. Subramonian Principal Sri Ramakrishna Mission Vidyalaya College of Education Coimbatore-641 020	 24.05.2019